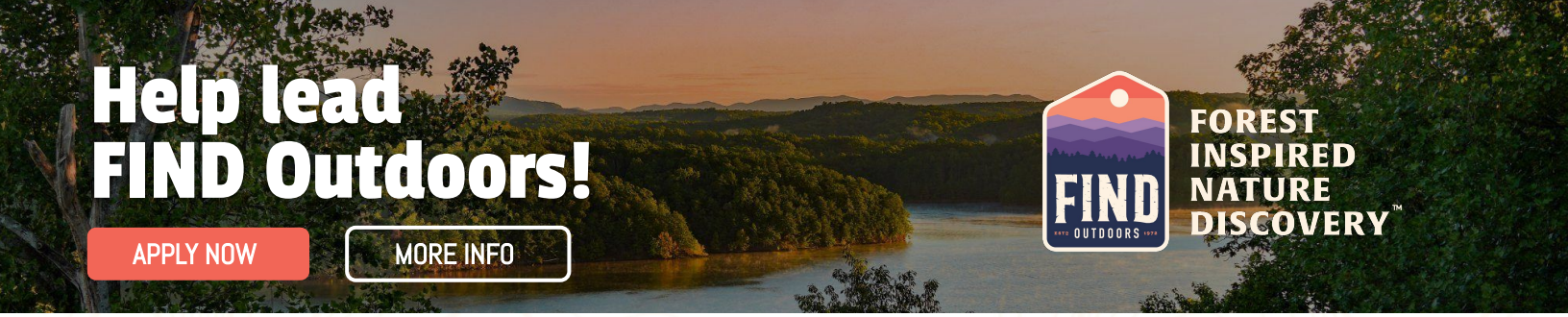



## Board Overview

FIND is a 501(c)(3) outdoor recreation nonprofit that centers forest education and stewardship. Through education, interpretation, and partnerships, we create meaningful opportunities for people to connect with the outdoors and foster a lasting community of appreciation for it. We are governed by a Board of Directors that meets quarterly to guide the organization's mission and long-term vision.

### Planning

- Updating the mission, vision statements, and policies as needed to operate as an effective and efficient non-profit.
- Determining the "big picture" for the organization's programs and services.
- Working on strategic planning.
- Participating in meetings and contributing expertise and knowledge to advance the mission.

### Monitoring

- A board of directors has a fiduciary responsibility which includes: approving the annual budget, reviewing periodic financial reports and annual audit.
- Keeping organization focused on its mission.
- Troubleshooting as necessary.
- Updating and approving policies and recommendations made by audit firm.

## General Board Responsibilities

- Participate in four board meetings yearly (second Wed of Feb, May, Aug & Nov, 10 AM - 12 PM)
  - Feb – Budget Amendments (if any) and Annual Review of previous year
  - May – Review of Full financial audit and Form 990
  - Aug – Insurance Review
  - Nov – Next Year Budget review/approval and elections
- Researching & discussing issues before decisions are made.
  - Replacing and orienting board members when a vacancy arises.
  - Serving on ad-hoc committee's (done by conference call as often as possible):
  - Governance Committee that reviews policies
  - Finance Committee that reviews financials and budget quarterly

### Advancement

- Advocating for the organization.
- Serving as a public voice for the organization.
- Fundraising, by directly donating to the non-profit and working with executive staff to solicit donations from others.

### Legal Duties

A board of directors has certain legal obligations, known as duties. Legal responsibilities include:

- Take reasonable care when making decisions for the organization.
- Act in the best interest of the organization.
- Act in accordance with the organization's mission.
- Stand aside when there is a conflict of interest.